



**STATEMENT OF PROCEEDINGS FOR THE
FOOTHILL TRANSIT EXECUTIVE BOARD
STRATEGIC PLANNING WORKSHOP
KELLOG HOUSE
CAL POLY POMONA
3801 WEST TEMPLE STREET
POMONA, CALIFORNIA 91768**

Friday, February 21, 2014

8:00 AM

CALL TO ORDER

1. Call to order. (14-0827)

The meeting was called to order by Chair Doug Tessitor at 8:09 a.m.

ROLL CALL

2. Roll call. (14-0828)

Roll call was taken by Chair Doug Tessitor.

**Present: Chair Doug Tessitor, Vice Chair Paula Lantz,
Treasurer Carol Herrera and Member Margaret McAustin**

Excused: Member Michael De La Torre

Alternates: Corey Calaycay and Becky A. Shevlin

I. PUBLIC COMMENT

3. Public Comment. (14-0829)

No members of the public addressed the Foothill Transit Executive Board.

DRAFT

II. DISCUSSION ITEMS (REGULAR AGENDA)

4. STRATEGIC PLANNING WORKSHOP

Peter Stark, Moderator

Recommendation: Receive an overview presentation and provide direction to staff as appropriate. (14-0830)

Mr. Stark, representing Peter Barron Stark & Associates, Inc., retreat moderator, greeted attendees, provided opening statements covering the overall emphasis of the workshop, and distributed the workshop workbook for discussion and completion by attendees.

Executive Board Members and staff highlighted the following major accomplishments by Foothill Transit for Calendar Year 2013:

- **Successful transition of Foothill Management and new hires**
- **The new livery look and cleanliness of the new fleet**
- **Successful implementation of the College Pass, and Silver to Silver Programs**
- **Board and Staff continued involvement and commitment with government and industry relations**
- **Strong and continuing relationship with Veolia**
- **Industry Park & Ride**
- **Procurement and start of the Comprehensive Operational Analysis**
- **The remodeling of the Puente Hills Transit Store**
- **Placement of the facade of administrative building, which was recently recognized by West Covina Beautiful on February 19, 2014**
- **Implementation of new protocol for inspection and acceptance of buses**
- **25th Anniversary Celebration**
- **Awarded Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA)**
- **Foothill Environmental Sustainability Management System (ESMS) Program**

After discussion on the accomplishments, staff provided verbal presentations on the past and current history, and status of the following topics:

- **Financial Status**
- **Service Quality/Arcadia Contract**
- **Coordination of Fares with Metro**
- **College Pass Subsidy Program**
- **Smart Bus System Replacement**
- **Electric Bus Project**
- **Governing Board Stipends**

On consensus, the Executive Board Members, accepted the verbal presentations by Staff.

Attachments: [SUPPORTING DOCUMENT](#)

RECESS/RECONVENE

The Foothill Transit Executive Board recessed to Closed Session at 12:30 p.m. following Agenda Item No. 4. The Foothill Transit Executive Board meeting was reconvened and called to order by Chair Doug Tessitor, at 2:02 p.m.

The following members were present: Chair Doug Tessitor, Vice Chair Paula Lantz, Treasurer Carol Herrera, Member Margaret McAustin, and Alternate Members Becky Shevlin and Corey Calaycay. (14-0979)

III. NOTICES OF CLOSED SESSION

5. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATION**
(Gov't Code § 54957.6)
Agency Representatives Attending Closed Session: Executive Director Barnes, General Counsel Pieper
Unrepresented Employee Position Titles: All positions with Foothill Transit excluding the Executive Director (14-0831)
Darold Pieper, General Counsel, reported that no reportable action was taken.
6. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Gov't Code § 54957): Title: Executive Director (14-0832)
Darold Pieper, General Counsel, reported that no reportable action was taken.

IV. ADJOURNMENT

7. Adjournment for the February 21, 2014 Foothill Transit Executive Board Strategic Planning Workshop. (14-0833)
There being no further business, the Foothill Transit Executive Board Strategic Planning Workshop was adjourned at 2:03 p.m.